

Date : \_\_\_\_\_

To,  
Mr. / Ms. \_\_\_\_\_

**Sub.: Appointment as an Independent Director of Zydus Lifesciences Limited (“the Company”) for first term of 5 (five) consecutive years.**

Dear Sir / Madam,

We are pleased to inform you that based on the recommendation of Nomination and Remuneration Committee, the Board of Directors of the Company at their meeting held on May 17, 2024 has approved your appointment as an Independent Director of the Company for the first term of 5 (five) consecutive years w.e.f. May 17, 2024. The appointment shall be subject to approval of shareholders by way of special resolution.

We take on record your declarations / confirmations that (i) you meet with the criteria of independence as prescribed under section 149(6) of the Companies Act, 2013 (“the **Act**”) and regulation 16 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“the **Listing Regulations**”), (ii) you have given consent to act as a Director of the Company and (iii) you are not disqualified to be appointed as a Director of any company pursuant to the provisions of section 164 of the Act.

This appointment letter sets out your terms of appointment as an Independent Director and your relationship with the Company will not be a contract for employment.

The terms of your appointment are subject to the existing provisions of the Act, the Listing Regulations and Articles of Association of the Company.

**1. Appointment:**

Your appointment shall be for a consecutive period of 5 (five) years w.e.f. May 17, 2024, unless terminated earlier or you resign from the office.

As an Independent Director, your appointment will not be liable to retire by rotation.

At present, you are appointed as a member of Audit Committee and Corporate Social Responsibility and Environment Social and Governance Committee of the Board of the Company. The Board may reconstitute any of the Committee(s) of Board from time to time and appoint you as a Member / Chairman of another Committee or appoint Director as a Member / Chairman in your place on the committee(s).

**Zydus Lifesciences Limited**

Regd. Office : 'Zydus Corporate Park', Scheme No. 63, Survey No. 536, Khoraj (Gandhinagar), Nr. Vaishnodevi Circle, S. G. Highway, Ahmedabad-382 481, Gujarat, India. | Phone : +91-79-71800000, +91-79-48040000  
website : www.zyduslife.com | CIN : L24230GJ1995PLC025878



**2. Role, duties and responsibilities:**

- A. As a member of the Board, you along with the other Directors will be collectively responsible for meeting the roles and responsibilities of the Board which, amongst other things, include:
1. Requirements under the Act,
  2. Responsibilities of the Board as outlined in the Listing Regulations,
  3. Accountability under the Director's Responsibility Statement.
- B. You shall be abide by the Code of Conduct for Independent Directors as prescribed in Schedule IV of the Act and Code of Conduct for Directors and Senior Management approved by the Board of Directors, copy whereof is attached as **Annexure-A** to this letter.

**3. Time Commitment:**

As an Independent Director, you shall devote time for the performance of your role and discharging duties and responsibilities as an Independent Director.

**4. Remuneration:**

You will be paid sitting fees of Rs. 1,00,000/- for each Board / Committee Meeting attended by you.

You shall be reimbursed any expenditure incurred by you on travelling, hotel accommodation and such other expenses incurred by you for attending any Board / Committee / General Meetings. For claiming reimbursement of the aforesaid expenditure, you are expected to produce requisite bills / vouchers / receipts to the Company. The Company shall reimburse the amounts spent by you as aforesaid immediately.

You shall also be paid commission as may be recommended by the Nomination & Remuneration Committee and approved by the Board of Directors, which will be within the overall limits prescribed under the Act and approval of members in this behalf.

**5. Insurance:**

The Company takes Directors' and Officers' liability insurance policy and pays the premium for the same. The copy of the policy will be provided to you on request.

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**6. Performance appraisal evaluation process:**

As a member of the Board, your performance will be evaluated in accordance with the criteria determined by the Nomination & Remuneration Committee. A copy of Nomination and Remuneration Policy shall be provided to you on request.

**7. Disclosures:**

During your tenure, you shall promptly inform the change in your other directorships as may be required under the Act. You will not have conflict of interest with your position as an Independent Director.

You shall promptly intimate to the Company Secretary and the Registrar of Companies in the prescribed manner, any change in your address and contact details provided to the Company.

**8. Cessation/Termination:**

Your directorship on the Board shall be terminated or ceased in accordance with the Act. Your directorship may also be terminated, if you violate the Code of Conduct.

You may resign from the directorship by giving a notice in writing to the Company along with reasons for the resignation. Your resignation will come into effect on the day the notice is received by the Company or such other date mentioned in the notice.

During the tenure of your appointment, if you are not fulfilling the criteria for independence as prescribed under the Act and the Listing Regulations, you agree to submit your resignation to the Company from the day you satisfy yourself that any of the criteria are not being fulfilled.

**9. Miscellaneous:**

- As per the provisions of the Listing Regulations, this letter of appointment will be displayed on the website of the Company and the website of the relevant Stock Exchanges, where the shares of the Company are listed.
- This letter shall not be valid for any waiver or modification without the signature of the Company and you.

**10. Acceptance of Appointment:**

Looking to your qualifications, experience and expertise, the Company is confident that your contribution will be of immense value for the growth of the Company.





Dedicated To Life

If the terms of appointment contained in this letter are acceptable to you, please confirm your acceptance by signing and returning the duplicate copy of this letter.

We thank you for your continued support and commitment towards the progress of the Company.

Yours Sincerely,

For, **Zydus Lifesciences Limited**

**Sharvil P. Patel**  
**Managing Director**

**Agree and Accept**

I have read and understood the terms of my appointment as an Independent Director of the Company as contained in this letter and I hereby affirm my acceptance to the same.

Signature :  
Name of the Director :  
DIN :  
Place :  
Date :

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